

# Jurong Town Council

## APPLICATION FOR PERMIT TO INSTALL AWNING

Please see carefully the terms and conditions overleaf.  
Section I - PARTICULARS OF REGISTERED TENANT

Name of Registered Tenant	NRIC No.	Tel No.
Address of shop	Type of Trade	

Section II - PARTICULARS OF AWNING TO BE INSTALLED

<p>I wish to install awning as indicated below:</p> <p>Type of Awning:</p> <p>Length:</p> <p>Location:</p> <p>Colour of Fabric:</p> <p>Date of Installation:</p> <p>Contractor:</p>
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Section III - DECLARATION BY REGISTERED TENANT

I declare that the particulars given by me are true. I hereby agree to abide by all the terms and conditions stated overleaf.	
_____	_____
Date	RTR/SIGNATURE OF REGISTERED TENANT

Permit is granted subject to the terms and conditions stated overleaf.	
_____	Prepared by: _____
Date	PROPERTY OFFICER
	Authorised by: _____
	GM/PM
Inspected and works completed	
_____	Prepared by: _____
Date	PROPERTY OFFICER

# TERMS AND CONDITIONS FOR INSTALLATION OF AWNING

## 1. MANNER OF INSTALLATION

### RETRACTABLE AWNING FOR SHOPFRONT

1. Awning must be of retractable type.
2. Fabric cover protruding outwards should be only 2.4 metres away from the edge of the exiting common passageway.
3. The height of the awning measuring from its ends (fully extended) to the ground must be 2.1 metres.
4. The awning (fully extended) must not cover the turfs, trees, flowers, carparks, drains, and no obstruction is caused.
5. The length of the awning should be of the same length as the shop premises.
6. Mounting position is at the beam.
7. Aluminium flashing is allowed to be installed horizontally at the gap between the beam and the roller tube of the retractable awning to prevent leaking during rainy days.
8. Choice of colour and pattern of the fabrics for the awning are to be submitted to the Town Council for approval.
9. Name/Logo are allowed on the awning.

## 2. MAINTENANCE

1. Tenants must maintain the awning in good conditions at all times.
2. The tenant is responsible to ensure that the awning must not be torn, tattered, discoloured or sagging, otherwise they must be replaced.
3. Tenant to submit a signed undertaking that he is responsible for the safety of the installation.

## 3. REVOCAATION

1. The Town Council reserves the right to revoke the Permit at any time without notice and without the need to furnish any reasons whatsoever.

The Permit can also be revoked if tenant infringes any of the Terms and Conditions of the Permit.

2. Under the circumstances, the installation will be removed and affected site be reinstated.

## 4. INDEMNITY

The tenant shall keep the Town Council indemnified against all actions, claims or demands that may be lawfully brought or made against the Town Council by any person by reasons of anything done by the tenant in exercise or purported exercise of the Permit hereby granted.

# LETTER OF UNDERTAKING

To : Jurong Town Council  
Block 255  
Jurong East St 24 #01-303  
Singapore 600255

Dear Sir

## **INSTALLATION OF RETRACTABLE AWNING AT SHOP FRONT AT APT BLOCK**

With reference to my application to install an awning at shop front and in consideration of the Town Council consenting to the aforesaid installation, I, Mr/Mdm/Miss \_\_\_\_\_ NRIC No \_\_\_\_\_ the registered tenant of the abovementioned shop hereby agree and undertake as follows:

- a) to abide by all the Terms and Conditions of the permit dated \_\_\_\_\_ issued by the Town Council for the installation of awning;
- b) to accept full responsibilities for any damaged or any defects that may arise in the course of, in connection with or in consequence of the installation of awning;
- c) to carry out any repairs or rectification work as the Town Council may require at my own expense from time to time whether during the course of the aforesaid installation, or after the same is completed, including the reinstatement or replacement of any damaged fixtures, fittings, or any other property belonging to any person, that is damaged in the course of, in connection with or in consequence of such installation/repair rectification work.

\_\_\_\_\_  
Signature of Registered Tenant

\_\_\_\_\_  
Name of Registered Tenant Date